

# ANIMAL CARE INDIVIDUAL VOLUNTEER QUESTIONNAIRE

<b>DATE THIS FORM FILLED IN</b>	<b>IF YOU ARE A STUDENT WHEN ARE YOU AVAILABLE UNTIL?</b>
<b>MR/MRS/MISS      FIRST NAME.....      SURNAME.....</b>	
<b>ADDRESS</b>	
<b>TOWN</b>	
<b>POSTCODE</b>	<b>TEL</b>
<b>MOBILE</b>	
<b>EMAIL ADDRESS</b>	
<b>ARE YOU OVER 18 YEARS OLD?      YES      NO</b>	
If you are under 18 yrs old you will need a parent or guardian to fill this in and come volunteering with you.	
<b>DO YOU HAVE ANY UNSPENT CRIMINAL CONVICTIONS?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No	
<b>HAVE YOU EVER BEEN CONVICTED OF ANIMAL ABUSE OR CRUELTY?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No	
<b>DO YOU REQUIRE ANY EXTRA HELP OR SUPPORT TO ENABLE YOU TO VOLUNTEER?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No (IF YES, PLEASE STATE WHAT)	
<b>DO YOU HAVE A SUPPORT WORKER?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No	
<b>WHAT IS THEIR NAME?.....</b>	
<b>CONTACT NUMBER.....</b>	
<b>WHAT DO YOU HOPE TO GAIN FROM VOLUNTEERING FOR ANIMAL CARE?</b>	
<b>DID YOU HEAR ABOUT THE CENTRE THROUGH ANY OF THE FOLLOWING:</b>	
<input type="checkbox"/> TV <input type="checkbox"/> RADIO <input type="checkbox"/> NEWSPAPER <input type="checkbox"/> WEBSITE <input type="checkbox"/> WORD OF MOUTH <input type="checkbox"/> VOLUNTEER CENTRE	
<input type="checkbox"/> COLLEGE OR UNIVERSITY <input type="checkbox"/> OTHER (Please state) .....	
<input type="checkbox"/> PLEASE TICK THE BOX IF YOU <b><u>DO NOT</u></b> WANT TO RECEIVE INFORMATION ABOUT ANIMAL CARE THROUGH THE POST OR BY EMAIL.	

## **WHEN ARE YOU AVAILABLE?**

YOU CAN VOLUNTEER FOR MOST ANIMAL RELATED TASKS BETWEEN 11AM-3PM AND OTHER TASKS AT VARIOUS TIMES AND BELOW WE ASK YOU TO COMPLETE THE USUAL DAYS YOU WILL BE VOLUNTEERING TO ENABLE US TO HAVE AN IDEA FOR FUNDRAISING EVENTS & THE SHOP (IF YOU TICKED ANY OF THESE) BUT DON'T WORRY YOU ARE NOT TIED TO ONLY HELPING ON THOSE DAYS, WE WELCOME HELP ON ANY DAY.

	MON	TUE	WED	THUR	FRI	SAT	SUN
AM							
PM							
BANK HOLS							

**PLEASE FILL THE BACK OF THE FORM IN AS WELL**  
**ANIMAL CARE VOLUNTEER QUESTIONNAIRE**

PLEASE TICK NEXT TO AS MANY OPPORTUNITIES AS YOU ARE INTERESTED IN, YOU CAN TRY NEW ONES AT ANYTIME.

<b>AT OUR CHARITY SHOP</b> 40 CLAREMONT RD, MORECAMBE	PEOPLE NEEDED EVERY DAY BETWEEN 9AM-3PM (EXCEPT SUNDAYS)	
<b>SORTING CLOTHES/BRIC-A-BRAC</b>	EITHER AT THE SHOP OR AT THE SANCTUARY EVERY DAY BETWEEN 9AM-3PM	
<b>FUNDRAISING/ SUPERMARKET COLLECTIONS</b>	HELPING AT EVENTS EITHER AT THE SANCTUARY OR OFF SITE. OR A 2 HOUR STINT AT A LOCAL SUPERMARKET COLLECTING	
<b>DO YOU HAVE TRANSPORT TO GET TO AND FROM FUNDRAISING EVENTS?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No	
<b>CAKE BAKING FOR EVENTS</b>	VARIOUS DAYS AND TIMES	
<b>REFRESHMENTS AT EVENTS.</b>	HELPING SERVE TEAS ETC. VARIOUS DAYS AND TIMES	
<b>ADMINISTRATION.</b>	ENDLESS LIST OF ADMINISTRATIVE DUTIES WHEN ANY EXTRA HELP IS VERY MUCH APPRECIATED. ANYDAY 9AM-4PM	
<b>MAINTENANCE / GARDENING</b>	AT THE SANCTUARY ANY DAY BETWEEN 9AM-4PM	
<b>DOG WALKING</b>	AT THE SANCTUARY ANY DAY BETWEEN 11AM-2.30PM	
<b>CAT CUDDLING</b>	AT THE SANCTUARY ANY DAY BETWEEN 11AM-3PM	
<b>RABBIT/RODENT/FERRET CUDDLING</b>	AT THE SANCTUARY ANY DAY BETWEEN 11AM-3PM	
<b>VAN DRIVER</b>	(MUST BE OVER 25 WITH CLEAN DRIVING LICENSE)	
<b>LOADER</b>	AT THE SANCTUARY HELPING LOAD THE VAN FOR EVENTS ETC	
<b>PROFESSIONAL SKILLS</b>	ARE YOU A SOLICITOR, ACCOUNTANT, PR GURU ETC CAN WE BORROW YOUR SKILLS?	
<b>COMPUTER BASED OPPORTUNITIES INCLUDING</b>	WORKING ON OUR WEBSITE, PRODUCING FORMS, LEAFLETS AND NEWSLETTERS. CAN YOU HELP US DESIGN OUR DATABASES (ACCESS & EXCEL)	
<b>HELPING SPRING CLEAN THE SANCTUARY</b>	HELP MAKE THE SANCTUARY LOOK CLEAN AND TIDY	
<b>HELPING WITH OUR EBAY SALES</b>	IF YOU CAN USE EBAY PLEASE COME AND HELP US	

PLEASE NOTE YOUR DETAILS WILL BE HELD IN COMPUTER AND PAPER FORMAT FOR THE LENGTH YOU VOLUNTEER FOR US OR SIX MONTHS, WHICH EVER IS THE LONGER PERIOD. IT WILL THEN BE SHREDDED AND REMOVED FROM OUR COMPUTER DATA BASE. THIS INFORMATION IS REQUIRED TO ENSURE WE ARE ABLE TO PROVIDE YOU WITH THE BEST POSSIBLE VOLUNTEERING EXPERIENCE AND KEEP YOU SAFE ON SITE.

ARE YOU HAPPY FOR US TO USE YOUR INFORMATION TO SEND YOU INFORMATION ON OUR CHARITY AND EVENTS ETC **YES / NO**

**WE WILL NOT SELL OR GIVE YOUR INFORMATION TO ANY OTHER THIRD PARTY.  
 THANK YOU FOR OFFERING YOUR SERVICES - WE WILL BE IN TOUCH SOON**

**THIS SECTION IS FOR STAFF ONLY PLEASE DON'T COMPLETE**

**ALL FORMS COMPLETED: YES NO**

**DATE OF INDUCTION** \_\_\_\_ / \_\_\_\_ / 20\_\_\_\_

**USERNAME:** \_\_\_\_\_

**PASSWORD:** \_\_\_\_\_